

Child Protection Conferences

Information for parents and carers





What is a Child Protection Case Conference?

A Child Protection Case Conference is a meeting where discussions take place about how best to keep your child safe and well.

What happens at a Case Conference?

Those attending the meeting will talk about the best way everyone can work together to keep your child safe and well.

Sometimes, the conference will decide that the best way to keep your child safe is to write out what needs to happen very clearly, so everyone knows what they must do and when they must do it. This is called a Child Protection Plan.

Who goes to the conference?

You will be invited to your child's case conference. It is very important that you are there. You will have the chance to talk about how your child is doing, put across your point of view and correct any mistakes.

Your child may be there but you will need to talk about this with the social worker.

Workers who know your family or have information about your family will be at the conference. This will usually be people like your child's social worker, health visitor, doctor and the police.

Do I have a say?

You will be supported at the conference to give your views. The social worker will offer to spend time with you before

the conference to explain exactly what the conference is all about.

If you have any difficulties getting to the conference or putting your views across, the social worker will try to help.

You will be able to read the reports that the social worker and other workers have written before the conference.

You can bring someone with you to give you support, such as friend, relative or solicitor.

Before the conference starts, the chairperson will talk to you about the conference and answer any questions you may have.

You can write your views down, or ask someone to do this on your behalf. If you would like the chairperson or someone else to read this out, this can be arranged.

Workers make the decision about whether your child needs a Child Protection Plan.

Throughout you will be encouraged to give your views. Everyone wants the best for your child and your views are important.



What is a Child Protection Plan?

If the conference decides your child needs a Protection Plan, an outline plan will be drawn up at the meeting

The outline plan says what needs to be done to keep your child safe.

The outline plan will be shared with all those who attended the conference within one working day.

Within 10 working days there will be a further meeting to sort out the details of the Child Protection Plan. This is

called a core group. The core group will meet at least every 6 weeks to check the progress of the plan.

The Child Protection Plan is written to help you get the right support to keep your child safe and well.

It will say who will support you and how. The plan will also say what you need to do to keep your child safe.

The plan is regularly checked to make sure it is working and that everyone involved is doing what they said they would do.

Child Protection Review Conference

The review conference is a meeting which considers if your child still needs a Child Protection Plan. If the risk to your child has been reduced then the Child Protection Plan will stop. This does not mean that support will stop. You and your child's needs will be re-assessed and any further support discussed with you.

If the meeting decides that your child remains at risk, the Child Protection Plan will continue.

You will be asked to give your views at the meeting.

If you are unhappy about the way that things have been done

One of the roles of Bolton Safeguarding Children Board is to handle complaints from families about the conference process.

You have the right to complain if you are not happy about the way things have been done.

Complaints about any part of the Child Protection Case Conference can be sent to the Head of Service Child Protection at:-

Endeavour House, Watersmeeting Road, Bolton, BL1 8SW

Local Offices

North East District

Endeavour House,
Watersmeeting Road, Bolton, BL1 8SW
01204 337400

Areas Covered

Astley Bridge, Bradshaw, Breightmet, Bromley Cross, Tonge Moor.

South East District

Farnworth Town Hall, Market Street,
Farnworth, Bolton, BL4 7PD
01204 337729

Areas Covered

Burnden, Daubhill, Farnworth, Harper Green, Kearsley, Little Lever.

West District

Le Mans Crescent, Queens Street, Bolton, BL1 1SA
01204 337960

Areas Covered

Blackrod, Deane Cum Heaton, Halliwell, Derby, Smithills, Hulton Park, Horwich, Westhoughton.

Emergency Duty Team

Out of Hours Service
01204 337777

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